

Utilization Certificate for cash Component for the year 2011-12 for the month of MARCH'12 under **MGNREGA**  
for **Falakata** Block for **Mairadanga** G.P.

District - Jalpaiguri, West Bengal State Year 2011-12

1) Unspent Balance for previous year 2010-11  
Under MGNREGA. i.e. Opening balance as on  
01-04-2011 Rs. 24,729 = 00

2) Allotment Received during the year 2011-12  
Under MGNREGA Rs. 1, 95, 35,000 = 00

Allotment Order Memo No. & date.	Amount of Allotment Received from District MGNREGA Cell
352/MGNREGS, 18/05/11	Rs. 7,10,500 = 00
437/MGNREGS, 03/06/11	Rs. 10,15,000 = 00
689/ MGNREGS, 26/07/11	Rs. 8,12,000 = 00
760/ MGNREGS, 01/08/11	Rs. 20,30,000 = 00
963/ MGNREGS, 29/09/11	Rs. 20,30,000 = 00
1108/MGNREGS, 15/11/11	Rs. 20,30,000 = 00
1348/MGNREGS, 28/12/11	Rs. 30,45,000 = 00
310/MGNREGS, 09/02/12	Rs. 30,45,000 = 00
492/MGNREGS, 02/03/12	Rs. 45,67,500 = 00
349/MGNREGS, 16/02/12	Rs. 2,50,000 = 00

3) Miscellaneous Receipts of the Agency, if any, under  
Under MGNREGA Rs. 58,261 = 00

4) Total fund available (1+2+3) = Rs. 1, 96, 17,990 = 00

Certified that a sum of **Rs. 1, 95, 35,000 = 00** only was Received as sub-allotment during 2011-12 from District NREGA Cell Letter No. & date given on the margin under NREGA.

Further a sum of **Rs. 24,729 = 00** only being unspent balance of the previous year 2010-11 i.e. opening balance during the year was allotted to be brought forward for utilization during the current year 2011-12. The miscellaneous receipts of the agency during the 2011-12 were **Rs. 58,261 = 00**

It is also certified that out of the above mentioned total funds of **Rs. 1, 96, 17,990 = 00** only a sum of **Rs. 1,95,87,717 = 00** only has been utilized during 2011-12 for the purpose for which it was sanctioned. Out of which, an amount of **Rs. 4,38,028,=00** has been utilized on administrative expenses permissible under the NREGA. It is further certified that the unspent balance of **Rs. 30,273 = 00** only remaining as on reporting date. 20/03/2012 which will be utilized for the programme in 2011-12.

Certified that I have satisfied myself that the conditions on which funds was sanctioned have been duly fulfilled/ are being fulfilled and that I have exercised checks as declared in prescribed requisition format part-II to see that the money has been actually utilized in the Block /GP for the purpose for which it was sanctioned . The scheme for which UC is being given social audit /inspection for as such schemes is completed. Form 3-register are updated and MIS data entry done for 100% MIS against scheme.

G.P. Mairadanga Memo No. 334/MGP/12 Date. 13/04/2012

1) P.O. & BDO Falakata Block for sanctioned the requisite fund as per technical vetted plan & estimate under AAP-2011-12.

Signature of Executive Assistant/Secretary/Nirman  
Sahayak Recommendation for fund  
(With Official Seal)

Signature of GP Prodhan  
with official Seal and date

Block..... Falakata .....Memo No..... 820/MGNREGS .....Date..... 17/04/12.....

Copy forwarded for information and necessary action to :-

1. The ADPC, MGNREGS & ADM(Dev), Jalpaiguri.

Checked & Signed by APO/JPO/Block Officials  
For Block & GP's Recommendation for fund  
MGNREGS  
Falakata Development Block

Counter Signature & Seal of the P.O. & B.D.O  
for Block & GP's Recommendation for fund  
Programme Officer MGNREGS  
&  
Block Development Officer  
Falakata.

## PART – II

Utilization Certificate for Administrative fund for the month MARCH of the year 2011-12 under MGNREGA District Jalapaiguri, West Bengal State Year 2011-12

- 1) Unspent Balance for previous year 2010-11 under MGNREGA AE fund, i.e. Opening Balance as on 01-04-2011 Rs. 24,729 = 00
- 2) Allotment Received during the year 2011-12 under MGNREGA AE fund Rs. 1, 95, 35,000 = 00
- 3) Misc. Receipts (i.e. Bank Interest) Rs. 58,261 = 00
- 4) Total fund available (1+2+3) = Rs. 1, 96,17,990 = 00
- 5) Balance as on reporting date. 31/03/2012 Rs. 30,273 = 00

ALLOTMENT ORDER NO. MEMO NO & DATE	AMOUNT OF ALLOTMENT RECEIVED FROM DISTRICT MGNREGA CELL FOR AE FUND
352/MGNREGS, 18/05/11	Rs. 7,10,500 = 00
437/MGNREGS,03/06/11	Rs. 10,15,000 = 00
689/ MGNREGS, 26/07/11	Rs. 8,12,000 = 00
760/ MGNREGS, 01/08/11	Rs. 20,30,000 = 00
963/ MGNREGS, 29/09/11	Rs. 20,30,000 = 00
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1348/MGNREGS, 28/12/2011	Rs. 30,45,000 = 00
310/MGNREGS, 09/02/2012	Rs. 30,45,000 = 00
492/MGNREGA, 02/03/12	Rs. 45,67,500 = 00
349/MGNREGA, 16/02/12	Rs. 2,50,000 = 00

This is to certify that the above sanctioned administrative fund has been fully/partly utilized against approved order of the P&RD, Govt. of West Bengal vide order no. 3337(10)/P&RD/P?18S-01/06(Pt) dated-15/06/2006. The administrative fund utilized for the following purpose as guided by the P & RD Govt. of West Bengal.

- 1) Staff salary – Cost of additional staff engaged at various levels for the scheme with the approval of the state Government.
- 2) Other contingent expense :-
  - a) Mobility support to the Block/Gram Panchayat (inspection of Scheme)
  - b) Training of PRI members and other functionaries for this scheme.
  - c) IEC campaign for awareness guarantee for this Act & Scheme.
  - d) Outsourcing of Data Entry work (VLE)
  - e) Printing of forms etc.
  - f) Stationary and peripherals.
  - g) Office furniture and equipments.
  - h) Capacity building of SHG's for the purpose of this scheme.
  - i) Social audit of works implemented under this scheme.

Beside that earlier issued vide Memo No. 597/MGNREGS date- 14/07/2011 of this office may kindly be compliance in due course as follows:-

- 1) Expenses for conducting meeting specially for MGNREGS issues at Block level.
- 2) Arrear payment of GRS/2<sup>nd</sup> GRS/TA/CA/BSAC/PA/JPO if any as per P&RD order.
- 3) Muster Roll Verification Bill.
- 4) Miscellaneous expenses for smooth running of Block MGNREGA cell on subject to prior approval of DPC & DM.

Signature of Executive Assistant/Secretary/Nirman  
Sahayak Recommendation for fund

(With Official Seal)

Executive Assistant  
Mairadanga G. P.

Signature of GP Pradhan  
with official Seal and date

Pradhan  
Mairadanga Gram Panchayat  
P S Palakata

## ANNEXURE B

**FORMAT FOR FINANCIAL AND PHYSICAL POSITION FOR GRAM PANCHAYET UNDER MGNREGA  
FOR 2011-12**

Name of the Block- FALAKATA  
Name of the GP- MAIRADANGA

## SECTION-A-(FINANCIAL)

SL.NO.	Particulars	Amount (in Rs.Lakhs)
1	Opening balance	24729=00
2	Fund received during the financial year from district	1,95,35,000=00
3	Fund received during the financial year from block	-
4	Misc receipts credited during the year	58,261=00
5	Total funds available during the year (1+2+3+4)	1,96,17,990=00
6	<b>Total funds utilized during the financial year</b>	
	(a)expenditure on administrative exps.	4,38,028=00
	(b)expenditure on unskilled labour component	1,53,13,350=00
	©material cost including semi-skilled and skilled labour	38,36,339=00
7	closing balance	30,273=00
8	Percentage of utilization to total funds available(6/5x100)	99.84

## SECTION-B (PHYSICAL PROGRESS)

1. No. of households issued Job Cards :-

SC	ST	OTHERS	TOTAL
2973	768	2224	5965

2. No of house holds who have demanded employment-4085
3. No of house holds that have been provided employment-4085
4. No. of house holds that have completed 100 days employment-45
5. No. of mandays generated-108602(in lakh)

Memo NO. 334/map/12Date. 13/03/12

signature of Exe. Assist./Secretary/Nir. Sahayak  
(with office seal)

*(Signature)*  
Executive Assistant  
Mairadanga G. P.

signature of GP Pradhan with office  
seal and date

*(Signature)*  
Pradhan  
Mairadanga Gram Panchayat  
P. S. Palakata